

XIV. Features of admission to study at the University of foreigners and persons without citizenship

1. Admission to study at the University of foreigners and stateless persons is carried out in accordance with the laws of Ukraine "on higher Education", "on the Legal status of foreigners and stateless persons", "on Foreign Ukrainians", "on Refugees and persons in need of additional or temporary Protection", "on the establishment of additional legal and social guarantees for citizens of the Republic of Poland, who are on the territory of Ukraine", by the Resolution of the Cabinet of Ministers of Ukraine of September 12, 2018

№ 729 "issues of higher education for certain categories of persons", by the order of the Ministry of Education and Science of Ukraine of November 01, 2013 No. 1541 "some issues of recruitment and training (internship) of foreigners and stateless persons", registered in the Ministry of Justice of Ukraine on November 25, 2013 under No. 2004/24536, order of the Ministry of Education and Science of Ukraine of December 02, 2019 № 1498 "on approval of the procedure for establishing quotas for higher education by foreigners and stateless persons within the scope of state orders in accordance with international treaties of Ukraine", registered in the Ministry of Justice of Ukraine on February 10, 2020 under № 153/34436.

Citizens of the Russian Federation and the Republic of Belarus, who do not have a permanent residence permit in Ukraine, are accepted for training under the individual permission of the Ministry of Education and Science of Ukraine.

2. Foreigners and stateless persons (hereinafter referred to as foreigners) may obtain higher education at the expense of individuals and/or legal entities, unless otherwise provided by international treaties of Ukraine, consent to the mandatory nature of which is granted by the Verkhovna Rada of Ukraine, legislation or agreements between higher education institutions on international academic mobility.

Reception of foreigners and stateless persons, in particular foreign Ukrainians permanently residing in Ukraine, citizens of the Republic of Poland, persons recognized as refugees, and persons, which require additional protection, on the place of the state order is carried out in accordance with paragraph 6 of Section III of the order and these Rules of admission. Admission of other categories of foreigners to the University for study at the places of state order is carried out within the limits of quotas for foreigners.

Admission to study of foreigners for higher education is carried out on accredited educational programs. The University can also accept foreigners for postgraduate studies in the specialty "011 Educational, Pedagogical Sciences" (language of instruction Ukrainian), the programs of the preparatory department for the study of the language of instruction (Ukrainian/ English), as well as for advanced training and internship.

3. Admission of foreigners to study can be conducted in person and/or remotely. The term of the invitation to study is not more than one year from the date of it
Registration in the automated system "Electronic Journal" authorized by the Ministry of Education and Science of Ukraine of the state enterprise.

The decision to issue an invitation to study to foreigners and stateless persons is made on the basis of the protocol of the selection committee for the admission of foreigners and stateless persons in consultation with the admissions committee.

The selection committee provides recommendations on inviting a foreigner to study on the basis of application form submitted to the University in paper or electronic form (e-mail: dir@rshu.edu.ua) copies translated into Ukrainian with notarization of the following documents:

- 1) passport of a foreigner;
- 2) document on the previously obtained level of education with received from academic disciplines grades (scores) or academic reference;
- 3) written consent to the processing of personal data.

Registration of university-issued invitations and registration of foreigners who arrived to study in Ukraine, are carried out in accordance with the procedure for issuing invitations to study (internship) in Ukraine and their registration, approved by the order of the Ministry of

Education and Science of Ukraine of November 1, 2013 № 1541, registered in the Ministry of Justice of Ukraine on November 25, 2013 under No. 2005/24537.

4. Foreigners who have received an invitation to study registered in the automated system "Electronic Journal" authorized by the Ministry of Education and Science of Ukraine of the state enterprise, received a set of services for information and consulting support, and also received a visa to enter Ukraine (except for citizens of the countries of visa-free entry) can take part in the distance reception. for the purpose of training or carried out the procedure of legalization of documents on education in the country of their issuance: (legalized in the Ministry of Foreign Affairs (MFA) of the country that issued the document on education; Legalization was carried out in the consular department of the diplomatic institution of Ukraine abroad (consular legalization or apostille).

To organize a distance recruitment of foreign citizens to study for higher education, the University concludes an agreement with a partner organization that is a resident of the country of origin of applicants. The subject of the agreement is the provision of services for the identification of the person, verification of the original documents of applicants, the organization of the reception of applications of applicants in electronic form, the provision of premises and technical means for consultation and entrance tests by the University in a remote format.

Conclusion of agreements of the University is possible with organizations that meet the following requirements:

- compliance of the area of the premises for remote submission of documents, consultations and entrance tests with the established standards of quarantine restrictions in the country where the set is carried out;
- providing applicants with personal protective equipment;
- ensuring the procedure for identifying applicants using facial recognition technologies, which includes verification of personal data (surname, name, patronymic (if any)), biometric data and their verification;
- ensuring control over compliance with the requirements of academic integrity during the entrance examination for foreigners;
- ensuring the place of storage of the phones, tablets and other electronic devices removed at the time of the entrance test;
- providing device to suppress cellular and internet network;
- providing video surveillance around the perimeter of the audience in which it occurs entrance examination for foreigners, by installing at least two video cameras;
- providing technical equipment for video communication with the examination commission University in real time (computer, video camera, microphone, TV or screen protector);
- the presence of at least two employees in the audience to monitor compliance with the requirements of academic integrity and technical support during the entrance examination for foreigners;
- Providing all entrants with individual computers with connection to the online platform of the University, through which the entrance exam for foreigners will take place;
- provision of consultations and training before the entrance exam for foreigners in order to familiarize themselves with the rules of its preparation in remote form use of online platforms; providing video recording of entrance test, transfer of video material to University through online platform, storage of information and video materials after the entrance exam for foreigners for five years in a partner organization.

In case of remote entry, a foreigner sends by means of postal communication to the University legalized and notarized copies of documents on previous education. At the first crossing of the state border of Ukraine and upon arrival at the University of Education, the foreigner transfers the original documents personally.

The University has agreements for the organization of remote recruitment of foreign citizens for higher education with partner organizations: Hebei Wei Zheng Ebroad Stadi Interdiate Services Co., Ltd. (China); Ukrainian-Chinese International Association LLC (China); International Education Corporation "Bo de" (China); PP "Optima form" (China); "Private international services of Shanghai-Hong Kong" (China).

The University has the right to conclude agreements with other partner organizations for the organization of distance recruitment of foreign citizens for higher education.

5. Foreigners and stateless persons entering to study for the bachelor's degree, the master's submit to the selection committee for admission of foreigners and stateless persons the following documents:

(a) the application form;

b) the original and certified copy of the document on the previously obtained educational (educational and qualification) level, on the basis of which the introduction is carried out;

c) the original and certified copy of the annex to the document on the previously obtained educational (educational qualification) level, on the basis of which the introduction is carried out (if available);

d) in the case of transfer or renewal of studies, starting from the second year to provide academic certificate issued by a foreign/ ukrainian educational institution;

e) to obtain a master's degree or after graduation to provide the original and a copy of the document with information about the content of the curriculum for the previous degree (level) of higher education, received loans, duration of training and academic performance in the disciplines (in the absence of this information in the annex to the document on education), if the absence of this information makes it impossible to carry out recognition of qualifications according to the document;

e) a copy (with presentation of the original) of the passport document of a foreigner or a document certifying a stateless person translated into ukrainian with notarization of the translation;

f) 4 photographs of 30 x 40 mm size;

g) a copy of the certificate of a foreign ukrainian (if any).

The documents referred to in paragraphs (b)-d) shall be:

- certified in the country of their issuance in a manner that is officially used in that country for such certification;

- Legalized by the relevant diplomatic institution of Ukraine abroad, unless otherwise provided by international treaties of Ukraine;

- translated into ukrainian with notarization of translation.

The University calculates the scores/scores of the applicant on the basis of the previous document

the obtained level of education and establishes the minimum required for admission value of the number of points/ grades in general education subjects from which the entrance exam for foreigners is conducted.

For admission to graduate school, the applicant passes entrance exams in a foreign language (English, German, French), in the language of instruction (Ukrainian) and submits an additional research proposal for the chosen scientific specialty and certified in the prescribed manner at the place of work/study of the candidate list of published scientific papers of the inventions were translated into ukrainian with notarization of translation.

6. Enrollment of applicants from among foreigners for training at the expense of individuals and/or legal entities may be carried out by the University:

1) twice a year:

2) during the year for study in graduate school, at the preparatory department.

For admission to study for the **bachelor's degree** based on CCO, degree

Graduate- based NRK6 and NRK 7, **Ph.D.-**based NRK7:

Stages	Day form
Acceptance of applications and documents	Stage 1: March 15 - March 28 Stage 2: October 02-October 23
Conducting entrance tests	Stage 1: March 29-30 Stage 2: October 24 - October 26
Recommendations for admission and list of recommended ones before enrollment	Stage 1: March 30 Stage 2: 27 October
Fulfillment of requirements for enrollment on the place is solely for the physical costs and/or legal entities	Stage 1: до 15 ⁰⁰ год 31 березня Stage 2: 30 October
Enrollment of applicants for obtaining higher education	Stage 1: March 31 Stage 2: 31 October

Admission of foreigners to study at the appropriate level of higher education is carried out on the basis of the document on the previous level of education obtained by the results of entrance examinations for foreigners in certain subjects and language of study and on the basis of academic rights to continue education provided by the document on the level of education obtained in the country of its origin, and taking into account the scores of success that give the right to continue education at the next level of higher education in accordance with the legislation of the country that issued the document on the degree (level) of education.

7. To study for the degree of *bachelor* 1st year with a standard term of study (3 year 10 months) are accepted by foreigners who have documents on complete secondary education or documents that are recognized and established equivalent to them. Upon admission, such persons submit applications for competitive offers as defined in Annex 15.1, and pass the entrance exam in the language of instruction (Ukrainian) and the relevant subject.

To study for the degree of *Master* 1st year with a standard term of study (1 year 4 months) are accepted foreigners who have documents on education corresponding to the educational degree of bachelor, master (OCD specialist). Upon admission, such persons submit applications for competitive offers as defined in Annex 15.2 (language of instruction – Ukrainian) or in Annex 15.3 (language of instruction – English) and take an entrance exam in the language of instruction (Ukrainian/English) and a professional exam.

The organization of admission and enrollment of foreigners and stateless persons under the educational programs of the preparatory department is carried out through the Center for International Relations and work with foreign students, provided that the applicants have complete general secondary education obtained outside Ukraine.

Foreigners who after the completion of the preparatory department enter the first year at the University have the right to use the result of final exams to calculate the competitive score.

Renewal and transfer of foreigners and stateless persons from other institutions of higher education of Ukraine to the University is carried out in the manner prescribed by law.

8. Every foreigner, which ones come in study they are counted to University on the basis of orders for enrollment. Confirmation of the fact of training can be a certificate formed in the EDEBO.

9. Foreigners who arrive in Ukraine to participate in academic mobility programs or to obtain higher education according to the educational programs agreed between the University and foreign higher education institutions are accepted for study taking into account the contractual obligations of the University.

10. Foreigners and stateless persons, in particular foreign Ukrainians permanently residing in Ukraine, citizens of the Republic of Poland, persons recognized as refugees, and persons, those who need additional protection have the right to receive higher education on a level

3 Citizens of Ukraine, in particular at the expense of the state budget, with the exceptions established by the Constitution of Ukraine, the laws of Ukraine or international treaties, the consent to be bound by the Verkhovna Rada of Ukraine.

11. Foreign Ukrainians, whose status is certified by a certificate of a foreign Ukrainian (except for persons permanently residing in Ukraine), can be enrolled for state-funded training within the established quotas for foreigners on entrance examination for foreigners in subjects provided by the Admission Rules.